

# Crime Scene Investigation Course (80 Hours)

(80-Hours CLEET Accredited #14-1649)

(Note: Course is two weeks long,

Monday thru Friday. 8:00 am to 5:00pm)

**When:** August 21-25 and 28 -Sept 01, 2017

**Hosted by:** Ottawa County Sheriff's Office

**Location:** Ottawa County Training Facility  
116 DeVilliers Circle  
Picher, OK 74360

Approx. 30 miles from Joplin MO

Hotel and Non-Course Information Contact:

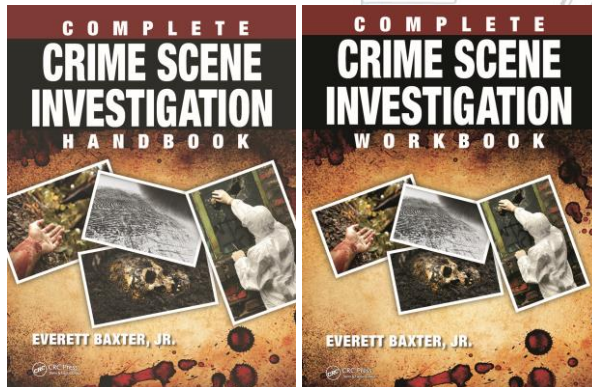
Jeremy Floyd: jmfloyd724@gmail.com

70 hours of this course instruction meets the Crime Scene Certification Board's approved instruction for the Crime Scene Certifications

**Instructor:** Everett Baxter Jr.

Everett Baxter Jr Forensics, LLC

Each student will receive the books Complete Crime Scene Investigation Handbook and Complete Crime Scene Investigation Workbook.



## Items each student is required to bring:

The students would need to bring a camera, an external flash, a tripod, a sync or PC cord for the external flash, a shutter release cord or remote control and a flashlight. Optional Item: If your agency has an Alternate Light Source and can spare being without it for 2 weeks, bring it to the class. The student will use that Alternate Light Source when performing several of the practical exercises.

## Course Description

The Crime Scene Investigation Course is for Crime Scene Investigators, Evidence Technicians, Detectives, Investigators, Uniformed Officers and anyone who has the responsibility of processing a crime scene. The student will learn the necessary skills to identify, document, collect and process various types of evidence that may be encountered at a crime scene.

This course will be both challenging and demanding. Almost all blocks of instruction will be followed by an exercise or exercises to reinforce the lecture materials, with a majority of the exercises including photography as part of the exercise. Some of the exercises will be as simple as writing a description from a photograph to as complex as actually utilizing various fingerprinting and sketching techniques.

The students will learn the various techniques to document evidence, which includes note taking, photography and sketching. The students will then progress into various methods used to locate evidence. The students will learn the various types of physical evidence and the appropriate methods used to document the particular evidence.

## Course Content

The course will follow the format of the book The Complete Crime Scene Investigation Handbook. The book is divided into 24 chapters, which includes serology evidence, trace evidence, firearms evidence, toolmark evidence, latent fingerprint development, footwear and tire mark evidence, computer evidence and questioned document evidence. The students will then use the taught techniques to identify, document and preserve these types of evidence.

The students will then learn the documentation of evidence that may not always present at all crime scenes, however may encounter from time to time. These various special considerations include shooting scene documentation, bloodstain documentation, clandestine grave documentation, fire scenes and clothing and injury documentation.

The students will wind down the training with lectures on the processing methodology and report writing. The students will then have an opportunity to put their knowledge to work by processing a mock crime scene.

## Instructor

Everett Baxter Jr. has an Associate Degree in Applied Science – EMS and a Bachelor's of Science in Chemistry. He has over 25 combined years in law enforcement. He is currently assigned to the Crime Scene Unit of the Oklahoma City Police Department. Mr. Baxter was previously employed with the Norman Police Department where he worked in the EMS and Patrol Divisions. Mr. Baxter has had specialized training in Crime Scene Investigations, Homicide Investigations, Basic Bloodstain Pattern Analysis, Advanced Bloodstain Pattern Analysis, Math and Physics for Bloodstain Pattern Analysis, Shooting Scene Reconstruction, Crime Scene Reconstruction, Forensic Mapping, Clandestine Grave Investigation, Infrared and UV Photography, Alternate Light Source applications, Strangulation Detection with A Forensic Light Source, Footwear Impression Photography, Digital Photography of Latent Fingerprints, Cold Case Investigations. Mr. Baxter currently teaches or has taught Crime Scene Investigations, Police Photography and other CSI related classes at the college level. Mr. Baxter has presented numerous lectures and seminars at conferences, educational groups and various civic groups. Mr. Baxter has been court qualified as an Expert in Crime Scene Investigations, Crime Scene Reconstruction, Bloodstain Pattern Analysis, Shooting Scene Reconstruction and 3D Sketches in both District Court and federal Court. Mr. Baxter has written papers on the Effects of Cleaning Products on Bloodstains (co-authored), Alternate Light Source. Mr. Baxter has written the books the Complete Crime Scene Investigation Handbook and the Complete Crime Scene Investigation Workbook.

## Crime Scene Investigations Course Schedule

### WEEK 1

|           |                                                                                                                     |                                                                                                                                                                                                                               |
|-----------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Monday    | 08:00 – 09:00<br>09:00 – 10:00<br>10:00 – 11:00<br>11:00 – 12:00<br>12:00 – 13:00<br>12:00 – 13:30<br>13:30 – 17:00 | Introduction<br>The Investigative Team<br>Forensic Search & Seizure Legal Issues<br>Lunch<br>Forensic Search & Seizure Legal Issues<br>Note Taking and Practical Exercises<br>Crime Scene Photography and Practical Exercises |
| Tuesday   | 08:00 – 11:00<br>11:00 – 12:00<br>12:00 – 17:00<br>21:00 – 23:00                                                    | Crime Scene Photography and Practical Exercises<br>Lunch<br>Crime Scene Photography and Practical Exercises<br>Night Photography and Practical Exercises<br>(Time Depending on Sunset)                                        |
| Wednesday | 10:00 – 12:00<br>12:00 – 13:00<br>13:00 – 14:00<br>14:00 – 17:00                                                    | Crime Scene Photography and Practical Exercises<br>Crime Scene Sketching<br>Lunch<br>Crime Scene Sketching and Practical Exercises                                                                                            |
| Thursday  | 08:00 – 09:00<br>09:00 – 11:00<br>11:00 – 12:00<br>12:00 – 13:00<br>13:00 – 17:00                                   | Crime Scene Search<br>Alternate Light Source<br>Lunch<br>Alternate Light Source Practical Exercises<br>Presumptive Tests and Chemical Enhancements and Practical Exercises                                                    |
| Friday    | 08:00 – 11:00<br>11:00 – 12:00<br>12:00 – 14:30<br>14:30 – 16:00<br>16:00 – 17:00                                   | Latent Fingerprint Development and Practical Exercises<br>Lunch<br>Latent Fingerprint Development and Practical Exercises<br>Evidence Collection and Practical Exercises<br>Physical Evidence and Practical Exercises         |

### WEEK 2

|           |                                                                                                                     |                                                                                                                                                                                                                                     |
|-----------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Monday    | 08:00 – 09:00<br>09:00 – 10:00<br>10:00 – 11:00<br>11:00 – 12:00<br>12:00 – 13:30<br>13:30 – 16:00<br>16:00 – 17:00 | Serology Evidence<br>Trace Evidence<br>Serology and Trace Evidence Practical Exercises<br>Lunch<br>Firearms Evidence Practical Exercises<br>Toolmark Evidence and Practical Exercises<br>Footwear and Tire Impression Documentation |
| Tuesday   | 08:00 – 11:00<br>11:00 – 12:00<br>12:00 – 13:00<br>13:00 – 15:00                                                    | Footwear and Tire Impression Practical Exercises<br>Lunch<br>Digital Evidence<br>Injury Documentation and Practical Exercises                                                                                                       |
| Wednesday | 15:00 – 17:00<br>08:00 – 11:00<br>11:00 – 12:00<br>12:00 – 17:00                                                    | Shooting Scene Documentation<br>Shooting Scene Documentation Practical Exercises<br>Lunch<br>Bloodstain Documentation and Practical Exercises                                                                                       |
| Thursday  | 08:00 – 11:00<br>11:00 – 12:00<br>12:00 – 13:00<br>13:00 – 14:00<br>14:00 – 15:00<br>15:00 – 16:30<br>16:00 – 17:00 | Clandestine Grave Documentation<br>Lunch<br>Fire Scenes<br>Questioned Documents<br>Processing Methodology<br>Report Writing<br>Review                                                                                               |
| Friday    | 08:00 – 13:00<br>13:00 – 14:00<br>14:00 – 15:00<br>15:00 – 16:00<br>16:00 – 17:00                                   | Process Mock Crime Scene<br>Lunch<br>Final Test<br>Court Room Testimony<br>Closing / Certificate Presentation                                                                                                                       |

## COURSE REGISTRATION

### Website Registration:

You may register for the course at [www.ebjrforensics.com/training](http://www.ebjrforensics.com/training). Click the "Learn More" tab under the course description. The registration tab is at the bottom of this page. The website will allow you to register and pay for the course via P.O. or credit card.

### Regular Registration:

You may also register by completing this form and emailing it to [everett.baxter@ebjrforensics.com](mailto:everett.baxter@ebjrforensics.com).


|                            |                 |                          |                          |
|----------------------------|-----------------|--------------------------|--------------------------|
| Attendee's Name:           |                 |                          |                          |
| <input type="checkbox"/>   | Law Enforcement | Badge No.:               | <input type="checkbox"/> |
| <input type="checkbox"/>   | Student         | <input type="checkbox"/> | Other:                   |
| Agency:                    |                 |                          |                          |
| Address:                   |                 |                          |                          |
| City, ST, Zip:             |                 |                          |                          |
| Attendee's Phone Number:   |                 |                          |                          |
| Attendee's E-mail Address: |                 |                          |                          |

## Tuition

Each class is limited to 24 students.

**Enrollment Deadline Is August 18, 2017**

Tuition for this course is \$545.00

|                                                                                       |              |                                |                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------|--------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Payment:     | Check No.                      | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                       |              | P.O. Number                    | <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                       |              | Name and email to send Invoice |                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                       | Credit Cards | <input type="checkbox"/>       | Please go to <a href="https://ebjrforensics.com/course/crime-scene-investigation-course-80-hours/">https://ebjrforensics.com/course/crime-scene-investigation-course-80-hours/</a> or call For Information and Processing. Everett Baxter Jr Forensics, LLC does not store credit card information. When you call, Everett will log into the payment site and process the credit card at that time. |

For more information, please contact:

Everett Baxter Jr. of Everett Baxter Jr Forensics, LLC

Cell: 405-255-8211

E-mail: [everett.baxter@ebjrforensics.com](mailto:everett.baxter@ebjrforensics.com)

This form may be filled out by clicking on the gray boxes and typing in the required information.

This form may not allow you to save the information, if it does not; print the form as a PDF.

Due to expenses incurred for the class, cancellations made 30 days or less will receive a \$125.00 cancellation fee.