

TN IAI Board Meeting Minutes

Minutes: Three (3) pages

Meeting: 12/6/17 at TBI Headquarters at 10:00am

Present: Heather Hammond, Amber Smith, Luke Riley, Cody Rowlett, Katie Dillon, Kendra Fleenor, Monica Kent, John Dunn, Megan Whitesell, Kristine Keeves, Elizabeth Reid, Ed Duke, Dan Anselment

- I. Welcome**
 - A. Welcome from Heather Hammond
 - B. Introductions of Board Members
- II. Treasurer's Report**
 - A. Elizabeth Reid gave the treasure's report:
 - Checking: \$ 9,283.11
 - CD: \$ 22,884.15
- III. Membership**
 - A. Elizabeth Reid report there are currently 103 paid active members.
 - B. Elizabeth Reid also reported that there was 1 new membership application. Katie Dillion motioned to approve Crystal Wagoner as a new associate member, seconded by John Dunn, all in favor to accept Crystal Wagoner as a new associate member.
- IV. Old Business**
 - A. TN IAI Educational Conference July 2017
 - B. Don Mahaney requests that forensic training be available for high school students to attend who are interested in the criminal justice field.
 - C. John Dunn announced scholarship applicant. Katie Dillon motioned to approve Emily Bracket as the winner of the \$500 scholarship, seconded by Kristine Keeves, all in favor to present the full-time \$500 scholarship to Emily Bracket.
 - i. Members discussed effective ways to promote the TN IAI scholarship at student day and by posting online.
 - ii. Dan Anselment mentioned promoting the TN IAI scholarship at the Forensic Academy that is through UT Martin.
 - iii. Megan Whitesell also mentioned promoting the TN IAI scholarship at Nashville State Community College job fair and at Middle Tennessee State University job fair.
- V. New Business:**
 - A. New applications that are received will be sent out to all board members at the end of each month.
 - B. Membership Applications- All board members reviewed the changes that were made to the membership application. Flyers will be updated also. Suggested changes listed below
 - a. Adding an option for part-time and grad students.
 - b. Adding an option for life time members.

- c. Including on the application if the applicant who is applying is a member of parent body.

Kristine Keeves motioned to accept changes made to membership application, seconded by Dan Anselment. Motion passed.

C. By-laws

- a. Heather Hammond asked that the chairperson's responsibilities be added to the By-laws.
- b. Lifetime membership- lifetime members can have 10 years of consecutive active membership in any division of the IAI and parent body. Lifetime members can have 20 consecutive years of experience in law enforcement in lieu of 10 consecutive years of active membership.

D. Committees

- a. Heather Hammond, Katie Dillon, Kendra Fleenor and Monica Kent are on the conference committee.
- b. Monica Kent is also head of the new membership committee.
- c. Megan Whitesell and Phil Sanfilippo will be heading the public relations committee.
 - i. Megan Whitesell suggested using social media to reach out to younger high school and college students who may be interested in criminal justice or forensics.
 - ii. Can use social media to advertise the TN IAI scholarship and the scholarship deadline.
- d. Luke Riley is head of the nominating committee.
- e. John Dunn is head of the scholarship committee.
 - i. Kay Layne and Danielle Ante are also interested in helping on the scholarship committee.
 - ii. There was an inquiry on starting a student committee. At this time clarification is needed on whether a student committee needs to be created or if the individuals interested want to be a part of a committee as a student.

E. IAI Parent Body Conference

- a. Heather Hammond suggested that we set up a booth at the parent body conference prior to the 2021 Nashville IAI parent body conference.
- b. Heather Hammond also suggests that the TN IAI Division could possibly hold a social night during the 2021 Nashville IAI parent body conference.
- c. Discussed possible items that are need for the booth such as
 - i. Table banner
 - ii. Flag
 - iii. Amber Smith will check to see if she can get Gibson guitar picks donated for a freebie item to give to conference.
 - iv. Lapel Pins
 - v. Challenge Coins
 - vi. Patches

d. Dan Anselment volunteered to design a challenge coin for the TN IAI Division and also volunteered to help with the website design.

F. TN IAI Educational Conference

a. Currently the TBI meeting rooms are booked from May thru September.

b. Monica Kent and Amber Smith are checking to see if Metro has any availability in the two meetings room and how many people each room can hold.

c. Discussed possible workshop topics

i. Gatlinburg Wildfires- Wayne Knight

ii. Detective Gish- Vanderbilt Rape Case

iii. Human Trafficking

iv. Antioch/ Vegas Shooting

v. DNA Forensic Genealogy- Colleen Fitzpatrick

vi. Interactive latent workshops- Jason Cole from Foster and Freeman

vii. UVIR Photography

viii. Latent Certification Prep Course- Mack Brazelle

ix. Lecture on Optimum temperature when using cyanoacrylate- Tim Shade

x. K-9 Drug and Arson

d. Suggestion was made to extend the conference by one day to allow certification testing if members were interested.

G. Next meeting has not been scheduled.

VI. Conclusion

A. Motion made to adjourn by Cody Rowlett, Katie Dillon second the motion.
Meeting adjourned at 11:50am

Respectfully submitted,

Amber Smith